

**Government of Kerala
Department of Technical Education**

GOVT. WOMEN'S POLYTECHNIC COLLEGE, THIRUVANANTHAPURAM

MANDATORY DISCLOSURES

Name of the Institution : Govt. Women's Polytechnic College, Thiruvananthapuram

Address of the Institution : Kaimanam P. O., Thiruvananthapuram, Kerala
PIN – 695 040
E-mail : wptctvm@yahoo.co.in
principal@gwpctvm.ac.in

Telephone : 0471 – 2491682
Mobile : 9400006417

Name and address of the Trust/Society/Company and the Trustees : The Director
Department of Technical Education
Govt. of Kerala

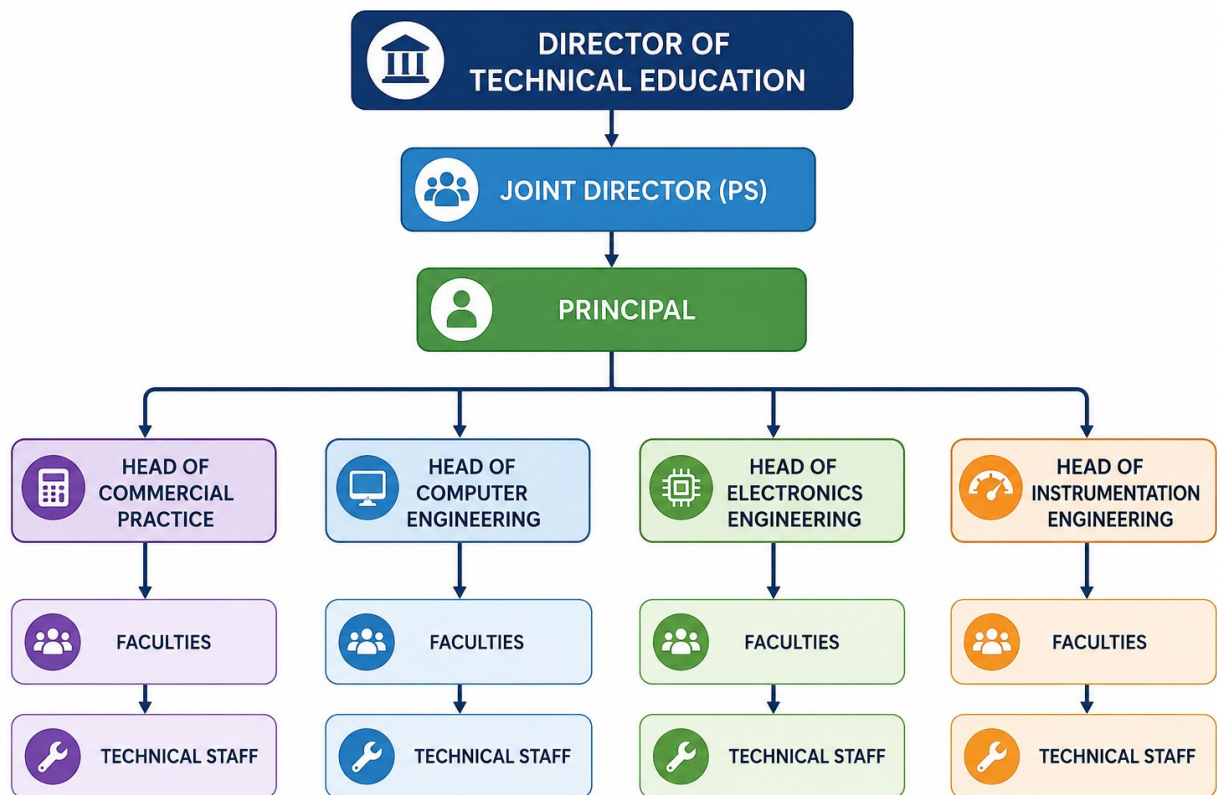
Telephone : 0471 – 2561307

Name and Address of the Principal : Dr. Roy Thomas
Principal, Govt. Women's Polytechnic College,
Thiruvananthapuram

E-mail : roygptc@gmail.com
Mobile : 9495302953

Name of the affiliating University : State Board of Technical Education, Kerala

ORGANIZATION CHART



Grievance Redressal mechanism for Faculty, staff and students

The Internal Complaints Committee (ICC) of the institution is constituted vide Order No. B/1020/23/WPC-KMN in accordance with the provisions of the Sexual Harassment of Women at Workplace. The Committee is committed to providing a safe, secure, and gender-sensitive environment for all students, faculty, and staff.

Establishment of Anti Ragging Committee

The Anti-Ragging Committee of the institution is constituted vide Order No. B/1020/23/WPC-KMN to ensure a ragging-free, safe, and conducive learning environment for all students. The Committee functions in accordance with the guidelines issued by the University Grants Commission (UGC), the All India Council for Technical Education (AICTE), and the Government of Kerala regarding the prevention and prohibition of ragging in educational institutions.

Establishment of Online Grievance Redressal Mechanism

The institution has established an Online Grievance Redressal System through its official website to provide students, parents, faculty, staff, and other stakeholders with an accessible, transparent, and efficient mechanism for submitting grievances. The online portal enables complainants to register their grievances electronically, ensuring timely receipt, processing, and resolution of issues in a fair and confidential manner.

The Grievance Redressal Committee examines each grievance received through the online portal, initiates appropriate action in accordance with institutional policies and applicable regulations, and communicates the outcome to the complainant. The system is designed to promote transparency, accountability, and responsiveness while ensuring a safe and supportive academic environment.

Stakeholders can submit their grievances online through the institution's Grievance Redressal Portal:

Online Grievance Portal: <https://gwpctvm.ac.in/grievance>

PROGRAMMES APPROVED BY AICTE

Sl. No.	Name of Programme	Duration	Intake	Accreditation
1	Commercial Practice	3 Years	60	NIL
2	Computer Engineering	3 Years	60	NIL
3	Computer Engineering (Hearing Impaired)	3 Years	15	NIL
4	Electronics Engineering	3 Years	60	NIL
5	Instrumentation Engineering	3 Years	60	NIL

Fee (as approved by the state government)

Fee Component	Amount	Remittance
Admission Fee	Rs. 290	At the time of Admission only
Tuition Fee	Rs. 1,065	At the beginning of each semester
Special Fee (Revenue Portion)	Rs. 1,005	At the beginning of odd semesters
Special Fee (PD Portion)	Rs. 620	At the beginning of odd semesters
Student Amenities Fee	Rs. 350	At the beginning of odd semesters
Caution Deposit (Refundable)	Rs. 1,000	At the time of Admission only

FACULTY DETAILS

Programme	Name	Designation	Appointment Type
Commercial Practice	MUHAMMED JURAIJ N	HOD	Regular
	LIJA V	Lecturer	Regular
	SOUMYA SIVAN	Lecturer	Regular
	RAJALEKSHMI B S	Lecturer	Contract
Computer Engineering	SOUMYA K S	HOD	Regular
	BINU R T	Lecturer	Regular
	DEEPTHI P DIVAKARAN	Lecturer	Regular
	RAKSHMY C S	Lecturer	Regular
	SUJA B S	Lecturer	Regular
	REENA S	Lecturer	Regular
	ROBERT S	Lecturer	Regular
	SHYJU E MANI	Lecturer	Regular
	MOHAN S	Lecturer	Regular
Electronics Engineering	LATHA G K	HOD	Regular
	SHEKHA P	Lecturer	Regular
	SUBRAHMANYAN S V	Lecturer	Regular
	PRADEEP V	Lecturer	Regular
	YAMUNA K MOORTHY	Lecturer	Regular
	NITHYA N B	Lecturer	Regular
Instrumentation Engineering	ANEESH S	HOD	Regular
	DHANYA V U	Lecturer	Regular
	PREETHA P R	Lecturer	Regular
	AKBAR ALI M	Lecturer	Regular
	GEETHA S	Lecturer	Regular
	ANUPAMA V	Lecturer	Contract
	SREEJITH S G	Lecturer	Regular
Science and Humanities	BRINGLE C DAS	Asst Professor	Regular
	HIMA J BABU	Asst Professor	Regular
	SINI CHANDRAN	Asst Professor	Regular
	REMESH V	Lecturer	Regular
	SAKHI O V	Asst Professor	Contract

PRINCIPAL'S PROFILE

Name of the Principal	:	Dr. ROY THOMAS
Exact Designation	:	Principal
Address	:	Govt. Women's Polytechnic College, Kaimanam P.O., Thiruvananthapuram Kerala PIN – 695 040
Date of birth	:	24/05/1971
Teaching Experience	:	22 years
Mobile No	:	9495302953
E-mail	:	roygptc@gmail.mail.com
Highest Qualification	:	PhD
Field of specialization	:	Computer Science and Engineering

ADMISSION PROCEDURE

Admission to the Diploma Programmes offered at Government Women's Polytechnic College, Thiruvananthapuram is carried out through the Centralized Single Window Admission System of the Department of Technical Education, Government of Kerala. The admission process is coordinated by the State Institute of Technical Teachers' Training and Research (SITTTR), Kerala, which manages the online admission portal and the centralized allotment process.

Candidates seeking admission to the Diploma programmes are required to register online, submit their application, and exercise their options for institutions and programmes through the official admission portal. Seat allotment is made centrally based on the candidate's rank, reservation norms, eligibility criteria, and the options submitted by the applicant, ensuring a transparent and merit-based admission process.

After each allotment, candidates allotted to Government Women's Polytechnic College, Thiruvananthapuram shall report to the institution within the stipulated period with the prescribed original documents and the required admission fee to complete the admission formalities. Vacant seats, if any, are filled in accordance with the admission schedule and guidelines issued by the Department of Technical Education, Government of Kerala.

For detailed information regarding eligibility criteria, admission schedule, prospectus, and online application, candidates may visit the official Polytechnic Admission Portal:

Admission Portal: www.polyadmission.org

DETAILS OF CLASS ROOMS AND TUTORIAL ROOMS

Total Number of Class Rooms : 12 Nos

Total Number of Tutorial Rooms : 3 Nos

CLASS ROOMS

Sl. No.	Room No.	Size (in Sq. m)	Building
1	101A	66	Main Building
2	102A	66	Main Building
3	M-203	66	Main Building
4	M-201	66	Main Building
5	M-202	66	Main Building
5	S4 IE	66	Main Building
6	S2 IE	66	Main Building
7	E-102	66	Electronics Block
8	E-202	66	Electronics Block
9	2-G05	80	Computer Block
10	2-102	80	Computer Block
11	2-104	80	Computer Block
12	2-106	66	Computer Block

TUTORIAL ROOMS

Sl. No.	Room No.	Size (in Sq. m.)	Building
1	2-105	33	Computer Block
2	E-101	33	Electronics Block
3	S6IE	33	Main Building

LABORATORIES

Sl. No.	Laboratory Name	Size (in Sq. m.	Programme
1	English Typewriting Lab	66	Commercial Practice
2	Informatics Lab	66	Commercial Practice
3	Malayalam Typewriting Lab	66	Commercial Practice
4	Advanced Computing Lab	66	Computer Engineering
5	Hardware & Networking Lab	66	Computer Engineering
6	Software Lab I	100	Computer Engineering
7	Circuits Lab	66	Electronics Engineering
8	Computer Lab	66	Electronics Engineering
9	Hardware Lab	66	Electronics Engineering
10	Industrial Instrument Lab	66	Instrumentation Engineering
11	Instrument Workshop	66	Instrumentation Engineering
12	Process Control Lab	66	Instrumentation Engineering
13	Analytical Lab	66	Instrumentation Engineering
14	Electrical & Electronics Lab	100	First Year Lab (Common)
15	Physics Lab	66	First Year Lab (Common)
16	Chemistry Lab	66	First Year Lab (Common)
17	General Workshop	200	First Year Lab (Common)
18	Common Computing Facility	200	Common for all programmes
19	Language Lab	66	Common for all programmes

HOSTEL FACILITIES

Hostel Type	Number of rooms	Total capacity	Location
Girls Hostel	20	60	Within the campus

LIBRARY FACILITY

Area (in Sq. m.)	No. of Computers	Number of Titles	No. of Volumes	Number of Journals
300	10	3264	18399	20



APPROVAL PROCESS 2026-27

Extension of Approval (EoA)

F.No. South-West/1-46217278710/2026/EOA

Date of Approval: 16-Mar-2026

To,

The Principal Secretary,
Deptt. Of education, Govt. of Kerala,
Govt. Sectt. Annexe,
Thiruvananthapuram-695001



Sub: Extension of Approval for the Academic Year 2026-27

Ref: Online application of the Institution submitted for Extension of Approval for the Academic Year 2026-27

Sir/Madam,

In terms of the provisions under the All India Council for Technical Education (Grant of Approvals for Technical Education), Powers delegated in AICTE ACT 1987, (No 52 of 1987) chapter II - u/s 2(g) to regulate Technical and subsequent Regulations of AICTE, I am directed to convey the approval to:

Permanent Id	1-474848651	Application Id	1-46217278710
Name of the Institution	GOVERNMENT WOMENS POLYTECHNIC COLLEGE	Name of the Society/Trust	DEPARTMENT OF TECHNICAL EDUCATION
Institution Address	GOVERNMENT WOMENS POLYTECHNIC COLLEGE, KAIMANAM, THIRUVANANTHAPURAM, THIRUVANANTHYAPURAM, THIRUVANANTHAPURAM, Kerala, 695040	Society/Trust Address	DEPARTMENT OF TECHNICAL EDUCATION, PADMAVILASOM ROAD, THIRUVANANTHAPURAM., TRIVANDRUM, TRIVANDRUM, Kerala, 695023
Institution Type	Government	Region	South-West
Year of Establishment	1961		

To conduct following Programs/Courses with the Intake indicated below for the Academic Year 2026-27

Level	Program	Course	Affiliating Body (University /Body)	Intake Approved for 2025-26	Intake Approved for 2026-27	NRI Approval Status	International Students Approval Status
DIPLOMA	ENGINEERING AND TECHNOLOGY	COMMERCIAL PRACTICE	Board of Technical Examination, Kerala	60	60	No	No

To conduct following Programs/Courses with the Intake indicated below for the Academic Year 2026-27

Level	Program	Course	Affiliating Body (University /Body)	Intake Approved for 2025-26	Intake Approved for 2026-27	NRI Approval Status	Internationa l Students Approval Status
DIPLOMA	ENGINEERING AND TECHNOLOGY	COMPUTER ENGINEERING	Board of Technical Examination, Kerala	75	75	No	No
DIPLOMA	ENGINEERING AND TECHNOLOGY	ELECTRONIC ENGINEERING	Board of Technical Examination, Kerala	60	60	No	No
DIPLOMA	ENGINEERING AND TECHNOLOGY	INSTRUMENTATION ENGINEERING	Board of Technical Examination, Kerala	60	60	No	No

All AICTE approved Institutions are empowered to nurture ecosystems for Skilling (through Vocational courses) via making effective use of existing infrastructure facilities and human resources.

It is mandatory to comply with all the essential requirements as given in APH 2024-27 (Chapter-VI)

Important Instructions

1. As per mandatory Disclosure of APH 2024-27(Annexure-18, page180) Institutions must disclose the following information submitted to Council at the Prominent location on its website.
 - i. Department wise availability of Infrastructure along with approved courses and intake approved by the Council.
 - ii. Faculty details: Department wise: Name& Designation of the faculty members/teaching staff along with their qualification, tenure of service in your organization, total experience, Institution should also disclose Student Faculty Ratio, Cadre Ratio.
 - iii. Additionally Audited Financial Statements for last 3 Financial years.
2. Reservation Policy of the Central Government (Including EWS) / Respective State Government/ UT as the case shall be applicable to all the Programmes. The concerned State Government/ UT Admission authority shall decide Modalities of Admission.
3. The Institution offering courses earlier in the Regular Shift, First Shift, Second Shift/Part Time are now amalgamated as total intake and shall have to fulfil all facilities such as Infrastructure, Faculty and other requirements as per the norms specified in the Approval Process Handbook 2024-25 to 2027 for the Total Approved Intake.
4. In case of any differences in content in this Computer-generated Extension of Approval Letter, the content/information as approved by the **Executive Council / General Council as available on the record of AICTE shall be final and binding.**
5. All AICTE institutions are highly encouraged to get NBA/NAAC accreditation. All eligible AICTE institutions are thoroughly encouraged to participate in NIRF ranking process.
6. Deemed to be University: Institutions Deemed to be Universities (Running Technical Education Programmes), it is mandatory to have AICTE approval from the Academic Year 2018-19 in compliance of the Hon'ble Supreme Court Order dated 03-11-2017 passed in CA No.17869- 17870 /2017.
7. AICTE Approved Institutes are encouraged to utilize SWAYAM PLUS Courses up-to 40%
8. Internship is mandatory for all admitted students.
9. AICTE Approved Institutes are encouraged to make efficient use of the flagship schemes like:
 - a. Parakh: Student Gap analysis portal bases services.
 - b. Students Scholarship schemes like Pragati, Saksham, Swanath, ADF, etc.
 - c. Course in Indian Languages.
 - d. ATAL FDPs: Faculty training for Emerging areas and cutting edge Technologies.
 - e. Augmenting Utilization of Research Assets (AURA).
 - f. Smart India Hackathon: World's largest Open Innovation Platform.
10. AICTE gives approval to Institutions based on the norms / standards prescribed by the Council from time to time. To get permission from State Government/ Affiliating University /Board to conduct all approved intake by AICTE is the sole responsibility of the Institution.

Prof. Shyama Rath
Member Secretary

Copy to:

1. **The Director Of Technical Education**, Kerala**
2. **The Principal / Director,**
GOVERNMENT WOMENS POLYTECHNIC COLLEGE

Government Womens Polytechnic College,
Kaimanam,
Thiruvananthapuram,
Thiruvananthapuram, Thiruvananthapuram,
Kerala, 695040

3. **The Secretary / Chairman,**
DEPARTMENT OF TECHNICAL EDUCATION,
PADMAVILASOM ROAD,
THIRUVANANTHAPURAM.
TRIVANDRUM, TRIVANDRUM
Kerala, 695023

4. **Guard File(AICTE)**

Note: Validity of the Course details may be verified at <http://www.aicte-india.org/>

** Individual Approval letter copy will not be communicated through Post/Email. However, a consolidated list of Approved Institutions(bulk) may be downloaded from the respective login id's.

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